

**PRIVATE PRACTICE APPROVAL for LMFTAs - Applying to Incorporate**

The North Carolina Marriage and Family Therapy Licensure Board strongly discourages independent private practice during the associate licensure period.

Supervisors of LMFTAs are accountable for the supervisee’s practice. Therefore, the supervisor, in addition to being approved should also, as stated in the Supervision Agreement, gain thorough knowledge of the supervisee’s practice activities including practice setting, record keeping, financial management, ethics of clinical practice, and if not an on-site supervisor, ensure a back-up/emergency plan for coverage (with a licensed mental health professional in the State of North Carolina) is in place.

If you are an LMFTA, the Private Practice Approval form must be submitted with your application for a Certificate of Registration (COR) for incorporation.

Your supervisor (s) must complete and sign the form. If the same individual is providing both services, then he/she must document who is available as backup if your supervisor is not immediately available. You must immediately inform this Board if there is any change with respect to the practitioner(s) providing supervision and emergency consultation.

**LMFTA NAME**

**LMFTA LICENSE NO.**

**Approved Supervisor Name**

Phone Number  
NC License Type

Email  
NC License Number

Signature

**On-site Supervisor Name (if not the Approved Supervisor)**

Phone Number  
NC License Type

Email  
NC License Number

Signature

**Emergency Back-up Name**

Phone Number  
NC License Type

Email  
NC License Number