

RECORDS RETENTION

MFTs have both a legal and ethical obligation to retain client records. The Board, therefore, recognizes the necessity and importance of a licensee's proper maintenance, retention, and disposition of client records. The following guidelines are offered to assist licensees in meeting their ethical and legal obligations:

State and federal laws require that records be kept for a minimum length of time including but not limited to:

- Medicare and Medicaid Investigations (up to 7 years)
- HIPAA (up to 6 years)
- Except for minor clients, five years after the date of the last session
- Minor clients - 5 years after the age of consent was or would have been reached